

DOUGLAS AT DAWN/DUSK OVERVIEW

ENROLLMENT TYPES	2019-2020
Monthly Registered	Available. Complete registration form.
Drop-In	Available. Complete online form prior to 5 pm the night before use.
Emergency	Available for emergencies only. Call Douglas Office, 978-266-2560.

PROGRAM DETAILS	2019-2020
Breakfast Club location	Douglas School Cafeteria
Work and Play location	Douglas library modulars
Breakfast Club food	Includes full breakfast
Work and Play food	Includes snack and drink
Breakfast Club hours	7:00 - 8:35 AM
Work and Play hours	Dismissal - 6:00 PM
Day before Thanksgiving	Open until 3 pm
Program Closed on days without school	Labor Day, Rosh Hashanah, Yom Kippur, Columbus Day, Professional Day (Nov 5), Veteran's Day, Thanksgiving Recess, December Winter Recess, Martin Luther King Jr. Day, February Winter Recess, Good Friday, April Spring Recess, Memorial Day
Vacation/No school days	Programs may be available through AB Community Ed

MONTHLY REGISTRATION	2019-2020
Registration Fee	\$30 per child, \$50 max per family, non-refundable
Due Date	May 31, 2019. After this date, registration will be accepted throughout the summer on a rolling basis.
First invoice	Will be emailed after registration is received. Includes registration fee and tuition payment for June 2020.
Second invoice	Will be emailed August 15, 2019. Includes tuition payment for September 2019. Due August 28, 2019.
Adding days	2 business days notice
Removing days	Written notification by 10th of month prior
Withdrawing from program	Written notification by 10th of month prior

DROP-IN REGISTRATION	2019-2020
Registration Fee	\$30 per child, \$50 max per family, non-refundable
Due Date	Prior to child's first time participating in program
Drop-in request	Complete the online form before deadline the night before

BILLING	2019-2020
Monthly invoices	Emailed on the 15th of the month prior
Drop-in invoices	Emailed on the 15th of the month
Invoice payments due	28th of the month prior